

# John Kahmke, USASA Region I Cups Commissioner

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[www.usasa.com](http://www.usasa.com)

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## USASA Region I National Cup Guidelines 2008-2009

The Region I National Cup Committee reserves and maintains the right to attend a Region I National Cups Competition game unannounced.

### Region I Guidelines:

All current National Cup Policies will be followed. Current National Cup Policies will be made available to all competing teams. Region I guidelines will only address items pertinent to Region I cup competition up to but not including the Regional finals.

### G-1 Procedures

**1-1** All games will begin at 2:00 pm, a +/- 1 hour window will be entertained for home team field scheduling. Any deviation from 2:00 start time must be received 14 days prior to scheduled game, unless a change is agreed to by both teams in writing sent by email to the regional commissioner no later than 8 days prior to the game.

**1-1-1** Postponements for any other competition will not be granted. Requests will not be considered without a make up date and time.

**1-1-2** Final approval of game time changes and postponements will rest with the regional cup commissioner.

**1-2** The home team and visiting team must contact each other for directions to the playing field and CC the Cup Commissioner (names, e-mail and phone numbers are within the cup contact list that has been sent and will also be posted on the USASA web site: [www.usasa.com](http://www.usasa.com))

### **1-3** Player Pool Form:

All rosters must be typed. All columns must be completed. Only the official USASA form will be accepted.

**1-3-1** All Player Pool Forms must be submitted via E-mail to [jkahmke@localnet.com](mailto:jkahmke@localnet.com) NOT LATER THAN MIDNIGHT EST. FIFTEEN (15) DAYS PRIOR TO THE GAME UNLESS OTHERWISE SPECIFIED. In the event a pool form is not submitted within the designated time limit the last submitted player pool form will be used.

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**1-4** International clearance forms must be submitted to USSF Per National Cup Policies (202(2)). In the event a player ITC is required the Cup commissioner will send required paperwork to the team contact. Under no circumstances shall a player be eligible to play in any Regional or National round unless all international clearance requests have been submitted a minimum of 32 days prior to playing any games.

**1-4-1** If a player is in question your State association should submit for international clearance during any State competition rounds.

### **1-5** Game Score Reporting:

**Both Teams** must e-mail the game results to [jkahmke@localnet.com](mailto:jkahmke@localnet.com) not later than midnight on the day of the game. Include Cup competition being played, Team names, with final score posted for each team. The home team should be listed first.

**1-6** No game may be played without the Regional Cups Commissioner in possession of the entry forms and Region 1 Treasurer being in possession of entry fees for each of the teams involved.

**1-7** All State winners will receive the 2008-2009 Region I Guidelines, National Cup Policies and National Cup Competition Check List. The National Cup Competition Check List is to be checked, signed, and submitted to the Commissioner no later than the Regional finals.

**1-8** All teams must be in uniform and ready for check-in at least 30 minutes prior to game time.

**1-9** Players, coaches and trainers are to remain on the bench at the fields.

**1-10** Players may warm up in designated areas only.

**1-11** Alcohol is NOT to be consumed on playing field sidelines during the game.

**1-12** The finalists of each competition must be ready to have their team pictures taken before the start of the Regional championship game. Players must appear at the designated area in full uniform.

**1-13** Both winners and runner-ups must go to the designated area for trophy and medal presentations immediately following the Regional championship game.

## **G-2 Fees, Fines & Subsidies**

### **2-1** Cup Entry Fees:

An Association or League may add additional fees for referee and field permit cost. Only State Association, Regional, or National League checks will be accepted.

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### **2-2 Bond Fees:**

The \$500 bond will be retained by the State Association, Regional or National League. The bond can only be released back to the team with the approval of the Region I National Cup Commissioner.

- 2-2-1** If a team does not fulfill its obligations by failing to participate in a regional round (interstate) or national round cup game as scheduled, the posted bond shall be forfeited. Any fines incurred by a team are to be paid separately prior to their next game while the team is still in competition. Once a team has been eliminated from competition any fines or fees can be subtracted from the team bond. The State Association, Regional or National League must subtract the fine from the team's bond and then forward a State association or League check payment to the Region I National Cup Commissioner.

### **2-3 Referee's Fees for Bracket Competition Games**

Referee \$150 - the referee of the match must be from a Neutral State, unless noted by the Region I Regional Referee Assignor or the National Cups Commissioner. Assistants \$50 ea. The Home team's State Referee Administrator or Assignor must assign AR Officials.

- 2-3-1** Referees fee for the U-23 tournament is to be set by the Region I Treasurer and the Region I Cups Commissioner.

**2-4** Besides any National subsidy, all Region One Champions may receive an additional subsidy which will be determined on an annual basis.

### **G-3 Cup Format & Qualifications:**

**3-1** Open, Amateur, & Over-30 Cups (Bracket system format, home and away teams will be listed individually) State or Regional / National League Qualifying rounds are required.

- 3-1-1** Previous year's competition playoff format will be used, with a North / South grouping.

**3-1-2** In the event a team enters from a State that was not in the cups the previous year they will be placed in the first elimination round, (as applicable).

**3-1-3** The previous season schedules will be used to determine first round States (2007 & 2008)

**3-1-4** All previous season schedules will be used to determine Home and Away.(as much as possible)

**3-1-5** In the event teams are automatically in the Quarter final rounds State champion must be declared 3 weeks prior to designated date.

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**3-2** The U-23 competition shall be played as a single weekend tournament format and shall offer open entry to all teams. No Intra-State Competition or Qualifying rounds of competition are required for the U-23 tournament.

### **3-3 Additional Entry from a State Association, Regional or National League**

For any regional competition which has an uneven number of teams, the state which has had the most entries in that competition may be invited to send their runner-up. In the event that the runner up cannot or does not want to attend the Regional Finals, the hosting state may be asked to send their runner-up. This will be at the discretion of the Cup committee.

## **G-4 State Associations, Regional & National Leagues Responsibilities**

**4-1** Any protest concerning a game played in the State Round of the competition shall be referred to a (minimum of) three person committee, consisting of the State Cup Commissioner and two or more individuals appointed by the State President, concurrent with the appointment of the State Cup Commissioner. This committee shall decide the protest and that decision may not be appealed.

**4-2** For a protest related to the State Round of the Competition, notice of the State's decision (determined by the State Cup Commissioner and a panel appointed by the State President) shall be sent by overnight delivery, telephone facsimile or electronic mail to both teams competing in the game which was the subject of the protest. In addition, the State Cups Commissioner must forward a copy of the decision, and copies of the documentation available in the case, within 3 days of the decision, to the USASA Region I Cups Commissioner via email to [jkahmke@localnet.com](mailto:jkahmke@localnet.com), or regular mail to John Kahmke, 786 Flynn Road, Rochester, NY 14612.

**4-3** Should a State Cup Commissioner, or any other person to whom any responsibility for administering the National Cups competition is delegated, be a player registered with, or an official of a State, League or Team entered in the competitions, the individual must excuse him/herself from all discussion and decisions with which he/she may be affiliated and an alternate will be designated.

**4-4** Under no circumstances can a State Association, Regional or National League, by a way of their authority or any other way, deny member teams from entering the competition. Violation of this guideline will result in request for action by USASA and the National Cups Committee.

**4-5** All Cup Competition game information will be posted on the USASA web site: [www.usasa.com](http://www.usasa.com)

**4-6** It is the responsibility of the Regional Referee Assignor to make sure assignments are made a minimum of 7 days in advance, unless circumstances make it impossible to fulfill (i.e. Next game is 7 days or less away).

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**4-7** If your State Association or League is listed as the Home Team on the Bracket system format, assignment must be made for a minimum of two assistants as soon as possible. (See courtesy guideline).

### **4-7-1 Courtesy**

During previous seasons a few State associations provided a fourth official as a courtesy to some Region I matches. While we remain grateful, the Region I Committee will not implement this courtesy as being mandatory. It is entirely up to the State Association or Leagues to organize training grounds for their Referees. In past seasons a number of State associations organized referee clinics during National Cup Competitions and used the game as a development lesson for their promising referees. The Region I National Cups Committee has no objection in this matter and considers this act a brilliant idea. We encourage all our members to create such a clinic and utilize it as a training ground. While it is not necessary, we would be delighted if all members keep us informed.

I certify that I have read and understood all the rules of the USASA National Cup Policies, and the Region I Cup Guidelines for the current year and that I agree, as a representative of my team, to abide by the Rules.

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Manager's Signature

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Print Name

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Team Name

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State Association

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Date

This guideline applies to the Region I National Cups Competition only. Some rules within meet the regulations and policies of the USASA National Cups Committee, while others are governed by Region I National Cups Committee, for the practical reason to serve the needs of Region I. Any violation of the USASA National Cups and Region I National Cup Guidelines will be punishable in accordance to all applicable rules. The Region I guideline is not necessarily adopted by the National Cups Committee or any other Region other than Region I.